

SALSA Consortium Executive Committee Minutes

*November 28, 2017 at 10:00 a.m.
Conference Room, History and Literary Arts Building
National Hispanic Cultural Center
1701 4th Street SW
Albuquerque, NM 87102*

In Attendance: Anna Uremovich, NHCC; Susan Sheldon, OSE and NMCL; Bradley Carrington, NMSL. **Guests:** Debbie Maestas, NHCC; Brigitte Schimek, NMSL

Call to Order: 10:24 a.m.

I. Comments from the public

Debbie appreciates attending.

II. Approval of minutes for May 22, 2017 meeting

Under V. Open Forum correct name for New Mexican Coalition for Literacy. Motion to approve: Anna 1st, Susan 2nd. Approved.

III. Polaris Training plan

a. assess needs

We have new staff, so training in all areas needed. Particular topics to try:

- OPAC ("Power PAC"): searching and customizing

b. plan for delivery

- Can use the computer classroom at the State Library
- Brad can visit each library and give customized, one-on-one training

IV. Advisory groups update

A training advisory group consisting of Aubrey Iglesias, Bradley Carrington, and Brigitte Schimek was established, but never met due to staff departures. See training needs listed in section III above.

Public Services (circulation, OPAC, patrons) advisory group to be formed. We need someone from NMSL Public Services, plus OSE and Art. Patron accounts involve special functionality such as expirations, notices, etc. Should we establish any Public Services guidelines? This group could also work on related non-SALSA problems such as security systems. Patron count as of May 23, 2018:

PatronBranchAbbr	NumberOfPatrons
NMSL	1095
OSE	232
MOA	71
NMCL	1

v. Open Forum

S. Sheldon/OSE: 2 volunteers. Working on map cataloging. Working on geo-hydro studies: OSE has the original photos; talking to UNM about uploading to NM Digital Collections (CONTENTdm). Cataloging the donation of reports from the U.S.D.A. Natural Resources Conservation Service, Alb District. Patrons are getting ILL via NMSL.

S. Sheldon/NMCL: on hiatus; collection unavailable; website gives no link to SALSA

A. Uremovich/NHCC: Disaster recovery work on a-v materials related to some rain damage. Received grant to fund purchase of scholarly books on dance. Debbie is shelf-reading and shifting in the stacks; intershelving the PQs. Made Polaris collections for categories of children's books. Interviews next week for director of the History and Literary Arts Program. For Mari-Luci Jaramillo Collection working on a finding aid to enter in the RMOA (Rocky Mountain Online Archive). Uploaded almost 1000 items to NM Digital Collections:

<https://econtent.unm.edu/cdm/search/collection/nhcc/searchterm/Mari-Luci%20Jaramillo%20Collection%2C%201905-2007/field/relati/mode/all/conn/and/order/title>

B. Carrington/NMSL: So many staff vacancies: State Librarian, 2 catalogers, 2 reference librarians. Passed PCC review and now an independent NACO library!

vi. New Business

None

Adjournment: Motion to adjourn: Anna 1st, Susan 2nd. Approved. 12:13 p.m.