

SALSA Consortium Executive Committee Meeting Minutes September 13, 2019 at 1:00 p.m.  
New Mexico State Library Yucca Room  
Garrey Carruthers Building Santa Fe, NM (505) 476-9730

- Attending: Susan Sheldon, OSE Library, Cassandra Osterloh, NHCC Library, Heather McClure, NMMH Chavez Library, Brian Graney, MOIFA Library, Bradley Carrington, NMSL, Joseph Angelo, NMSL, Margaret Van Dyk, NMSL, Eli Guinnee, NMSL, arrived at 2 pm.
- I. Comments from the public
  - None
- I. Approval of minutes for August 6, 2018 meeting

Susan Sheldon asked that the minutes be corrected to include the updates she provided about the New Mexico Coalition for Literacy.
- II. Polaris Training plan
  - i. new staff
    - 1. new Librarian at New Mexico Museum of Art
    - 2. new Librarian at New Mexico History Museum
  - ii. plan for delivery
    - 1. On-site training by NMSL Technical Services staff
- III. Advisory groups update
  - a. Public Services Advisory Group opinion needed for circulation issues.
- IV. Open Forum
  - a. Heather McClure will welcome new librarian at NMMA and tell her/him about the SALSA consortium as well as introduce her/him to the Museum Group. Estimated start date is November 1.
  - b. New Mexico Museum of History (Chavez) Library update
    - i. Heather McClure has been using volunteers.
    - ii. Met with administration. Discussing hiring an archivist.
    - iii. Since April, interim director, Billy S. Garrett has reopened the Palace of the Governors and gotten the exhibition schedule back on track.
    - iv. National search for new director has begun.
    - v. History museum library received a gift, a books only fund.
    - vi. Heather's wish list includes a new scanner and funding for speakers.
  - c. National Hispanic Cultural Center Library update
    - i. Cassandra Osterloh reports that there are many vacancies at the Center. Executive director, Head of maintenance, Human Resources. Performing Arts director leaving.

- ii. The Cultural Center is experiencing tough times while holding big events. Aging volunteers, wireless down for the past two months across campus. No administration to push for fix.
  - iii. Cassandra is serving on search committee for new executive director.
  - iv. Cassandra is going through storage and cataloging backlog. She has three 'AmeriCorps Vistas' working in the library.
  - v. Work is being done on the Fresco by History and Library Arts (HLA).
  - vi. Summer reading bi-lingual program was successful. 12-15 kids getting tutored. Monthly book club.
  - vii. Cassandra was awarded PLA grant funding for a program called "Great Stories for Teens. She is going into classrooms with it. Outreach.
  - viii. Cassandra had a high school student working with her in a summer internship. They traveled to Chicago together for a kick-off. It was the first travel experience for the intern. They will travel to Washington, D.C. to present their program at the Library of Congress.
  - ix. NHCC has a community garden.
  - x. There is no budget for books! Moratorium on donations.
  - xi. Archivist is working on administrative control in order to apply for grants.
- d. Office of the State Engineer Library update
- i. New computers.
  - ii. New head of IT at OSE and new website.
  - iii. The library is open 13 hours a week. Susan is a contractor and works limited hours.
  - iv. Providing ILL for Silvery Minnow researcher (mostly fish biology materials).
  - v. Susan has two volunteers: one works on maps and water adjudication issues and the other does processing shelving, shifting.
  - vi. The OSE Library has an important historical collection on New Mexico water.
- e. Museum of International Folk Art update
- i. Upcoming exhibit is drawing a lot from archives. Richard Stark recordings. Film and video being used by producers.
  - ii. Brian Graney, librarian and archivist, created a display of archival materials to display in conjunction with the touring Alexander Girard exhibit. This has spurred research and reference interest.
  - iii. First book sale successful for Outreach purposes. Held on a Free Sunday, there were 200 guests.
  - iv. During the summer, Brian had a preservation grant from the National Film Preservation Foundation. Working on a 1980's film by Clara Hoover (?) about immersive Czech and Hungarian peasant costumes.
- f. New Mexico State Library
- i. Sponsored by the Friends of the Library, third graders take a field trip to the library. Friends of the library are invited to resource fairs, etc. Teachers can take what they want.

- ii. Eli spoke about a Senate Memorial directing schools to work with Libraries Transform. Eli will meet with Superintendent of Schools. Assessment of school libraries. Snapshot of current school libraries.
- iii. Coalition of literacy groups and families.' Dads Read' reading program at the penitentiary was mentioned.
- iv. Public Services Bureau at the State Library will expand open hours soon.
- v. DCA Poet Laureate Program update. Close partnership with New Mexico Arts. Poet Laureate serves a 3 year term. Year one traveling to report and collect. Year two creates a triennial anthology. Year 3 travel with anthology
- vi. NMSL to create a Poetry Center in the library. It will be a book lab and a collection of poetry, graphic novels, zines, writing from local writers.
- vii. Technical Services Bureau. First year training is over. We had outside reviewers and are now "board certified" catalogers. Working on CONSER certification. Currently training for CIP and records merge.
- viii. Send us your cataloging. We can help! We can help with original bibliographic records, classification, name authorities, access points and more.

V. New Business

- i. Brad reminded everyone that the Santa Fe Librarians group will meet on September 27<sup>th</sup> from 10:30 – 12 pm at Santa Fe Public Library Main Branch, hosted by Maria Tucker, the new director. Parking will be challenging.
- ii. New Mexico Bylaws. We have a website page [SALSA]. We post our minutes and the Polaris support site. We keep a three year archive and we have a discussion list. Add Brian Graney to the list.
- iii. New Mexico State Library pays \$17,500.00 for Polaris. Brad will schedule an upgrade.

VI. Program

- a. migrating to combined databases system;
- b. RFP process – one-time \$. Brad is procurement manager. NMSL currently subscribes to KLAS, Koha and Polaris. We migrated from Horizon to Polaris in 2012. Quality, not necessarily lowest bidder. Eli will appoint a five person evaluation committee. Committee will rank and score the Proposals.
  - i. Proposals will be published in February. March the committee will work on the proposals and make their decision. April-May – test site and training. June Contract signing.
  - ii. We will be considering scalability as an important factor as the end goal is to offer to bring in other New Mexico libraries.