

**From:** [nmsalsa-bounces@lists.zianet.com](mailto:nmsalsa-bounces@lists.zianet.com) on behalf of [Carrington, Bradley, DCA](#)  
**To:** [Focused discussion list for SALSA libraries](#)  
**Subject:** [Nmsalsa] minutes of this week's meeting, including draft of our bylaws  
**Date:** Friday, June 10, 2016 3:42:13 PM  
**Attachments:** [ATT00001.txt](#)

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Hello everybody,

Here's a write-up. Please speak up with corrections, additions, and more comments on the bylaws draft.

Merci beaucoup!

Brad

## **SALSA meeting**

**June 7, 2016**

### **NMSL**

*Attendance: Susan, Rebecca, Anna, Kathleen, Aubrey, Brigitte, Brad*

News:

NHCC -- major donation of children's books; several book reading events; presenting donations to board for approval; lots of genealogists visiting; Anna wearing many hats: librarian, archivist, programming, volunteer coordinator, etc.

MOA -- lots of visitors using the artists files. Wikipedia editing event very popular! Focused on women and art. Art and History are having their annual book sale; major source of funding for library acquisitions. Shakespeare events went well; glad to collaborate some with the State Library. Rebecca wearing many hats, too! Webmaster, archivist, marketing, etc.

NMCL -- not much going on; not much new to catalog.

OSE -- finished cataloging project for 7.5' topo maps, next to work on the 15' and the water maps.

OSE gets free copies of pubs from WRRRI (NMSU) and NMBGMR (NMT)

Farm & Ranch -- Brad visited and invited them to join SALSA; they currently use Follett BookWhere

Space History -- Brad visited and invited them to join SALSA; they currently use Past Perfect and Excel

NMSL -- TSB has one vacant/frozen position.

Polaris news -- due to budget cut NMSL cancelled Syndetics.

Brigitte asked about a Quality Control subcommittee. The Executive Committee can organize this.

Discussed draft of our bylaws. Pondered various scenarios, e.g., libraries leaving, libraries joining, Executive committee actions, subcommittees, etc. Kathleen will ask DCA counsel if they need to review our bylaws

Current draft of bylaws, including some notes on discussion:

## **BYLAWS**

## ***of The SALSA Consortium***

New Mexico State Library

### **Article I: Name of Organization**

This body shall be known as the "The SALSA Consortium" within the New Mexico State Library Division, Department of Cultural Affairs. The SALSA Consortium is a member-driven group of libraries that was founded by the New Mexico State Library (NMSL) to support an Integrated Library System (ILS) and to establish standard practices for resource sharing and cataloging among libraries participating in the Consortium.

Susan's comment: I'm thinking we haven't really established standard practices for resource sharing but rather "standard practices for cataloging" or should we include both? Brad: "Resource sharing" is the wording in the MOU, and I added cataloging.

### **Article II: Purpose**

The SALSA Consortium is designed to provide online search and discovery capabilities for resources (print, non-print, electronic and any other objects that participants might catalog) held by NMSL and participating libraries. SALSA allows library patrons to access a broad array of information resources easily and in a timely and seamless manner, regardless of the location of the library patron or of the location of the resource. (from our Memorandum of Understanding)

Susan's comment: I would add "non-print" to resources (both print and electronic). Brad: added "(print, non-print, electronic and any other objects that participants might catalog)"

### **Article III: Membership**

Participating Libraries are libraries that join the SALSA Consortium by signing its Memorandum of Understanding and agreeing to its terms. Membership also includes the New Mexico State Library. Participating Libraries do not have to use OCLC services; OCLC membership is not required.

Brad: Add that OCLC membership is not required? yes

### **Article IV: Executive Committee**

The The SALSA Consortium Executive Committee shall be comprised of one person from each participating library. The State Library shall establish such committee according to the Memorandum of Understanding. The Executive Committee's charge is listed in the Memorandum of Understanding.

### **Article V: New Members**

The Executive Committee will consider the applications of new members, and will approve their membership. The State Library will fund the migration costs for moving the cataloging and patron

records of new members into the Consortium database. The State Library will fund the cost of migrating the entire consortium to any future ILS systems.

#### **Article VI: Membership Termination**

At anytime Participating Libraries may withdraw as members of the Consortium. Also, the Executive Committee can recommend termination of a Participating Library's membership due to non-compliance with the Consortium's Memorandum of Understanding. The Participating Library would be required to pay for a copy of its database records, if it wants a copy of them. Participating Libraries have the right to receive at cost and in a timely manner a complete and current copy of its catalog database with attached bibliographic, patron and transaction records extracted from the SALSA database in a useful format. In an effort to give adequate time for withdrawing the Executive Committee shall work with each terminating Participating Library to accomodate scheduling the suppression and deletion of the participant's database records.

Brad added a sentence regarding the scheduling and the suppressing/deleting.

#### **Article VII: Meetings**

Section 1. The Consortium shall meet at least twice a year, at such time and place as set forth in meeting notices.

Section 2. A quorum for the transaction of business shall consist of a majority of SALSA participating libraries, each participating library being represented by at least one person.

Section 3. Minutes of the meetings shall be available on the State Library's website.

#### **Article VIII: Voting Between Meetings**

Between meetings, a vote of the Consortium may be taken by mail, email, or telephone.

#### **Article XI: Committees**

As deemed necessary for the success of the Consortium the Executive Committee shall form ad hoc advisory committees and task forces.

Susan's comment: Shall we define Executive Committee before it's used in article V? Along with the "governance" structure? Brad inserted Article IV.

#### **Article X: Parliamentary Procedure**

Robert's Rules of Order, latest edition, shall constitute the authority on all matters not covered by the bylaws.

#### **Article XI: Amendments**

Amendments to these bylaws may be adopted by a majority vote of Executive Committee members, subsequent to notification of the proposed change.

**Article XII: Effective Date**

These bylaws shall take and be effective on and after <date>.

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